STAFFOLIO

REAL ESTATE SOLUTIONS

Scale your real estate operations with confidence. We support the full spectrum of the industry, partnering with developers, asset managers, and agents to drive productivity. Our highly trained Virtual Assistants seamlessly integrate into your team to manage essential tasks—such as data analysis, investor reporting, leasing logistics, client communications and more—empowering you to focus on high-level strategy and expansion.

SMART, SCALABLE VIRTUAL STAFFING

WHY STAFFOLIO?

We provide high-caliber virtual staffing solutions designed to streamline your operations and reduce overhead. We offer total transparency—no hidden fees, no startup costs, and no long-term contracts. Our rigorously vetted professionals integrate seamlessly into your team, delivering the reliability and efficiency you need to scale your business with confidence.

SKILLSETS & PRACTICE AREAS

- Tenant Inquiries & Screening
- Lease Administration & Renewals
- Customer Service
- Vendor & Maintenance Dispatch

- Market Research & Data Entry
- Investor Reporting
- General Bookkeeping
- Project Coordination & Permitting

- Property Accounting
- Transaction Support
- Listing Coordination & MLS
- Lead Nurture & CRM Management

SOFTWARE & SYSTEMS EXPERTISE

Zillow | YARDI | appfolio PROPERTY MANAGER | Buildium | mri REAL ESTATE SOFTWARE | entrata | and more

CLIENT SPOTLIGHT & TESTIMONIALS

MID-AMERICA | BAUM REALTY GROUP | NEW CITY PROPERTY MANAGEMENT | HIDEOUT III | THE NEIGHBORHOOD HOTEL | 5m GROUP | THE APARTMENT SOURCE

Hiring virtual assistants through Staffolio has transformed our operations. Not only have we been able to significantly reduce our bottom line, but the VA's expertise and attention to detail allow our in-house team to focus on strategic growth. The offshore team's consistent, high-quality work has exceeded our expectations and given us a distinct advantage.

*- **Tyson Shultz**, President and Managing Broker at The Apartment Source*

Book a Strategy Call at www.staffolio.com

LET'S GROW TOGETHER

STAFFOLIO

How We Operate as a Business Partner

Staffolio places skilled VAs directly into key roles within your existing team, providing ongoing support and dedicated talent to help your business operate efficiently and scale successfully.

Business Operations & Functions

- Marketing
- Administrative
- Finance
- Accounting
- Customer Service
- Sales
- Real Estate
- And more

Source Talent

Source skilled VAs for core business functions

Embed Talent

Place VAs in key business roles directly into your existing teams

Manage Talent

Oversee VAs and ensure consistency across teams

Continued Engagement and Support

Staffolio provides ongoing support and development through quality assurance, continuous training, performance reviews, and recognition to ensure every VA continues to grow and deliver long-term value.

Quality Assurance

- Dedicated Client Success Partner
- QC calls with VAs
- QC calls with Client

Ongoing Development

- Feedback
- Coaching
- Training Courses & Sessions

Rewards & Recognition

- Promotions
- Salary Increases & Bonuses
- Awards & Incentives

Performance Reviews

- Formal Evaluations every 6 months
- Client and Staffolio collaboration
- Clear expectations